

**School Board Meeting Minutes  
Griswold Community Schools  
Monday, December 19, 2022  
Conference Room, 5:30 p.m.**

The Board of Education met for its regular meeting on Monday, December 19, 2022 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present: Ryan Askeland, Scott Hansen, Erika Kirchhoff, Don Smith, Rob Peterson, and Scott Peterson. Absent: Aaron Houser. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, Board Secretary Hannah Bierbaum, and Technology Director Hano Keiser.

- **Reading of Mission Statement:** Board member Askeland read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Smith to approve the agenda as posted. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs updated the Board on the vulnerability study that was conducted in relation to the Governor's funding to support school safety in addition to progress on items that were discussed at the recent Board Work Session.
  - **Thank You Card(s)** – Thank you cards from US Dept of Veterans Affairs for the Veterans Cards, Tony Sorbello for the Veterans Day Program, Gina Kroon for the Board's support in her taking all HS students on college visits, and from Christi Johnson for the sympathy plant in memory of her mother.
  - **The Month in Review – Administration** – Horton reviewed Future Ready Iowa data.

Houser joined the meeting 5:40 p.m.

Lajko highlighted that the MS/HS staff continues to work on consensus building and reviewed a survey that was administered by the HS Health Class.

**5:45 p.m. – EASEMENT HEARING**

R. Peterson called the hearing to order. Superintendent Henrichs introduced the hearing, explaining that its purpose was to determine if the District should grant an easement to the Noble Initiative Foundation for the use of the driveway on the east side of the building near the bus barn. There being no public input, motion by Kirchhoff to close the Easement Hearing. Seconded by Askeland, motion carried all ayes.

- **The Month in Review – Administration continued** – The Administration reports continued after the conclusion of the easement hearing. Nicklaus sought the Board's permission to obtain quotes for track repair.
  - **Board Learning Opportunities** – none
  - **Consent Agenda:** Motion by Houser to approve the consent agenda as amended.
    - Minutes of the Regular Meeting November 21, 2022
    - Minutes of the Work Session December 5, 2022
    - Financial Statements and Monthly Bills
    - **Personnel:**
      - **Resignations:** Steve Lamb – Bus Driver, Scott Anderson – Head Custodian (retiring effective June 30, 2023)
      - **New Hires:** Cade Carstens – MS/HS Health and PE Teacher (effective January 3, 2023), Megan Alley – Elementary Paraprofessional (effective January 3, 2023), Volunteer HS Girls Basketball Coaches for the Blue Out Basketball game – Kevin Farr, Abby Fleharty, Aaron Houser, Stephanie Lajko, Heath Larsen, Rachel Larsen, Seth Lembke, Savanna Mixan, Chad Rodgers, Brandi Wallace, and Chase Wallace.
    - **Gifts, Memorials, Bequests** – \$50 from Michael and Ann Jones for the art program, \$25 from Golden Tigers for the music department, \$1,300 worth of equipment from Al and Karen Hunter for the FFA program, \$500 from the Griswold Optimist for negative lunch accounts, \$200 from Rod and Amy Northrup for Blue Out shirts, and \$50 from Michael and Ann Jones for Elementary books.
- Seconded by Kirchhoff, motion carried all ayes.

### Old Business

- **Board Policies – Second Reading** – Motion by Hansen to approve the Superintendent's recommendation to waive the second reading and approve board policies 507.9, 507.9R1, 508.1, 508.2. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

### Unfinished Business

- **Consider Approval Of Activity Fund Transfers** – Motion by Askeland to approve the following transfers of funds: \$518.35 from the Class of 2022 account to the Class of 2023 account and \$582.11 from the Girls Basketball account to the Boys Basketball account. (Boys basketball revenue had previously been deposited into the girls basketball account as a boys basketball account was not yet created.) Seconded by S. Peterson, motion carried all ayes.
- **Closing of FY22 Financial Books** – Superintendent Henrichs thanked everyone involved in the district's savings over the last seven years. Many employees made sacrifices in order to obtain our current financial position. In 2016, our projected fiscal year 2021 spending authority was (\$96,436) and our actual spending authority balance from the end of fiscal year 2022 was \$2,705,893. Business Manager Rold presented the ending balances in all funds for fiscal year 2022 and gave comparative data to the prior year. Motion by Askeland to approve the Superintendent's recommendation to close the FY22 Financial Books as presented. Seconded by Houser, motion carried all ayes.
- **Adjourn** – Motion by Houser to adjourn the meeting of the retiring board at 6:17 p.m. Seconded by Kirchhoff, motion carried all ayes.

### New Board

- **Call to Order** – Superintendent Henrichs called the meeting of the new board to order at 6:17 p.m. Board members present: Ryan Askeland, Scott Hansen, Aaron Houser, Erika Kirchhoff, Rob Peterson, Scott Peterson, and Don Smith.
- **Election Of Board President And Vice-President** – Henrichs asked for nominations for President. R. Peterson nominated Kirchhoff as President. S. Peterson nominated Askeland as President. Motion by Houser to cease nominations. Seconded by Askeland, motion carried all ayes. Roll call of those in favor of voting for Askeland as President: Kirchhoff, Houser, Askeland, S. Peterson, Smith. Roll call of those in favor of voting for Kirchhoff as President: R. Peterson and Hansen. Askeland elected as President, 5-2. Board Secretary Bierbaum administered Oath of Office to Askeland. President Askeland asked for nominations for Vice-President. Hansen nominated Kirchhoff as Vice-President. Motion by R. Peterson to cease nominations. Seconded by Houser, motion carried all ayes. Roll call of those in favor of voting for Kirchhoff as Vice-President: S. Peterson, Hansen, Smith, Askeland, Houser, R. Peterson, Kirchhoff. Nays: none. President Askeland administered Oath of Office to Kirchhoff.
- **Set Regular Board Meetings - Time & Date** – Motion by Houser to keep the regular school board meeting as the third Monday of each month starting at 5:30 p.m. Seconded by Kirchhoff, motion carried all ayes.

### New Business

- **Consider Approval Of Easement** – As there was no public comment during the Easement hearing, Director Hansen introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Kirchhoff; after due consideration thereof by the Board, the President put the question upon adoption of said Resolution and, the roll being called the following Directors voted: Aye: Houser, S. Peterson, Smith, Kirchhoff, Hansen, R. Peterson, Askeland. Nay: none. Whereupon the President declared said Resolution duly adopted as follows:  
RESOLUTION REGARDING GRANTING AN EASEMENT BY THE GRISWOLD COMMUNITY SCHOOL DISTRICT  
BE IT RESOLVED BY THE SCHOOL BOARD FOR THE GRISWOLD COMMUNITY SCHOOL DISTRICT:  
Pursuant to Iowa Code Section 297.22 on this 19<sup>th</sup> day of December, 2022, the Griswold Community School District, by and through their board, comes before a public hearing that was set for determination on if the School District should grant and easement to the Noble Initiative Foundation for the following purpose:



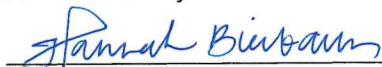
To permit guests, invitees, others having lawful access to Noble Initiative Foundation's property, and their vehicles, to exit Noble Initiative Foundation's property and turn south on the Griswold Community School District's private Drive to reach Harrison Street. The Easement shall also permit guests, invitees, and others having lawful access to Noble Initiative Foundation's property, and who are authorized by Griswold Community School District, to exit Noble Initiative Foundation's property and cross Griswold Community School District's Private Drive to enter Griswold Community School District's property. The property owned by Griswold Community School District is locally known as 20 Madison Street.

After discussion and hearing on the matter, the Griswold Community School District, by and through their board, wishes to grant said easement.

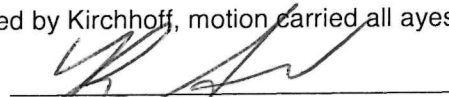
Passed and approved this 19<sup>th</sup> day of December, 2022. *(A copy of the Access Easement Agreement is available for review at the central office.)*

- **Discussion And Possible Action On Retirement Benefits For Non-Certificated Staff Member(s) –** Henrichs introduced a request received from Diane Keiser for the board to consider a retirement package for her as a non-certificated employee. Discussion held on the subject. Board determined they will consider a policy to address non-certificated employee retirement benefits. No formal action taken.
- **Consider Approval Of Early Graduation List –** Motion by Houser to approve the early graduation requests from Ryla Echternach, Zane Perdue, Cale Swain, and Ryan Wetterlind pending successful completion of the minimum graduation requirements. Seconded by R. Peterson, motion carried all ayes.
- **Board Policies – First Reading –** First reading of board policies 507.2E2, 600, 601.1, 602.4, 705.1 and annual review of board policies 200.2, 200.3, 202.5, 204, 213, 213.1.

**Adjourn:** Motion by R. Peterson to adjourn at 7:00 p.m. Seconded by Kirchhoff, motion carried all ayes.



Hannah Bierbaum, Board Secretary  
(Next regular meeting January 16, 2023)

  
Ryan Askeland, President

**GRISWOLD COMMUNITY SCHOOLS  
CLAIMS APPROVED  
OPERATING FUND**

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Keys	1,115.00
AMAZON CAPITAL SERVICES	Supplies	81.17
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement/EOC Billing	2,066.82
BAIER, BARBARA	Mileage reimbursement	352.65
BOB'S MOWING	Mowing	775.00
BUENA VISTA UNIVERSITY	Tuition	1,877.00
CAMBLIN MECHANICAL	Repairs	1,763.00
CAPPEL'S	Supplies	173.33
CASS COUNTY PEST CONTROL, LLC	Pest control	180.00
CDW GOVERNMENT INC.	License fees	330.00
CENTRAL IOWA DISTRIBUTING, INC	Supplies	1,245.00
CITY OF GRISWOLD	Water & sewer	728.49
COUNCIL BLUFFS COMM SCHOOL DIST	Sp Ed Open Enrollment	9,678.40
DEPARTMENT OF EDUCATION	Bus inspections	950.00
DETER MOTOR COMPANY	Parts	12.86
FASTENAL COMPANY	Supplies	303.91
FIRST NATIONAL BANK	Meals/Supplies/Travel/Training/Books/Epson Printer	11,555.97
GLENWOOD COMM. SCHOOLS	APEX	9,810.73
GREEN HILLS AEA	Training	7,046.00
GRISWOLD AMERICAN	Claims/minutes/Hearing Ad	322.05
HOGLUND BUS CO. INC.	Parts	207.31
HORTON, NIGEL	Reimbursement	60.00

HYVEE FOOD STORES INC.	Foods class supplies/sympathy flowers	311.39
ICAN	Registration	250.00
IOWA ASSOC. OF SCHOOL BOARDS	Workshops	445.00
IOWA DEPARTMENT OF HUMAN SERVICES	Medicaid	872.10
IOWA HIGH SCHOOL MUSIC ASSOC	Registration	305.00
IOWA WESTERN COMM COLLEGE	College courses	36,863.50
J.D. WYMAN SERVICE	Repair	375.98
JUELSGAARD FIRE INDUSTRIES, LLC	Contract/service	675.00
KROON, GINA	Reimbursement	40.72
LAJKO, STEPHANIE	Reimbursement	60.00
LARSEN, RACHEL	Reimbursement	39.00
LAVERTY SANITATION, INC	Trash removal	1,740.00
MCI	Long distance charges	51.48
MIDAMERICAN ENERGY	Electricity	8,753.01
MORTENSEN INFORMATION TECHNOLOGY SERVICES	Tech Support	260.00
NASCO	Supplies	139.32
RICK'S COMPUTERS	Service	578.32
SANDBOTHE FIRESTONE	Tires	453.30
SCHOLASTIC	Instructional materials	36.67
SOLVARIS NET LLC-TEXTCASTER	Subscription	895.00
SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas	3,408.63
TIGER MART	Gas/diesel	5,330.64
TIMBERLINE BILLING SERVICES LLC	Medicaid	118.29
TRUCK CENTER COMPANIES	Parts	318.38
U.S. POSTAL SERVICE	Permit	275.00
VERIZON WIRELESS	Tablet lines	278.25
WILSON, HANSON & ASSOCIATES PC	Legal fees	500.00
WYMAN'S CARQUEST	Parts	214.64
<b>Fund Total:</b>		<b>114,223.31</b>

#### ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	TENNIS SKORTS	279.90
AMERICAN ACADEMY OF EXPERTS IN	ELECTRIP BALL PUMP	87.83
ASKELAND, INC	BB/VB MEALS	495.00
BAXTER, RANDY	OFFICIAL	140.00
BELT, RICHARD	OFFICIAL	120.00
BRANDT, TONY	OFFICIAL	250.00
BSN	VB STANDARDS	2,375.99
BURT, ZACH	OFFICIAL	270.00
BUSINESS PROFESSIONALS OF AMERICA	DUES	183.00
CAMPBELL, JORDAN	OFFICIAL	140.00
CHAFAR, KYLE	OFFICIAL	140.00
DANNCO INC	SUPPLIES	277.40
DESTINATION COFFEE & CUISINE	COFFEE SHOP SUPPLIES	328.76
FIRST NATIONAL BANK	COFFEE/DONUTS WITH GROWNUPS	21.50
GILLMAN, BILL	OFFICIAL	280.00
HAL LEONARD COPORATION	FROZEN JR SHOWKIT	745.00
HYVEE FOOD STORES INC.	COFFEESHOP SUPPLIES	39.50
IBCA	MEMBERSHIP	130.00
JOHNSON, BOB	OFFICIAL	130.00
JUHL, KELI	OFFICIAL	230.00
LITTLE OL' COOKIE HOUSE	FUNDRAISER SUPPLIES	10,137.00
LONG, JOHN	OFFICIAL	270.00
MCLAREN, JOSH	OFFICIAL	130.00
MINNTEX CITRUS, INC.	FRUIT	4,052.00
MORTENSEN, RICHARD	OFFICIAL	350.00

PACE, RICHARD	OFFICIAL	140.00
PECK, CELESTE	NHS INSTALLATION CAKE	59.92
PRAIRIE ROSE SIGN & CANOPY	BANNERS/GYM	40.00
REA, MATT	OFFICIAL	280.00
REED, HERSHEL	OFFICIAL	120.00
SAMSON EQUIPMENT, INC	HEX BARS	1,895.30
TREYNOR HIGH SCHOOL	WR ENTRY FEE	100.00
TROPHIES PLUS	CONF TROPHY PLATES	26.63
TURNER, TIMOTHY	OFFICIAL	240.00
VARSITY SPIRIT FASHIONS CHEERLEADER & DA	CH SHOES	140.40
VICTOR, KARA	REIMB/COFFEESHOP SUPPLIES	35.00
WEISENBORN, TERRY	OFFICIAL	140.00
WOHLERS, KEITH	OFFICIAL	140.00
	<b>Fund Total:</b>	<b>24,960.13</b>

#### MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
SU INSURANCE COMPANY	Breakdown insurance	7,356.75
UNITED GROUP INSURANCE	Auto Endorsement	445.00
	<b>Fund Total:</b>	<b>7,801.75</b>

#### CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON FORD	Van	43,624.00
BOB'S MOWING	Mowing	875.00
CAMBLIN MECHANICAL	Repairs	3,431.29
GRISWOLD COMMUNICATIONS	Telephone	1,648.23
J.D. WYMAN SERVICE	Repair	4,153.58
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,394.50
	<b>Fund Total:</b>	<b>56,126.60</b>

#### SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	3,332.96
BIMBO BAKERIES USA	Bread products	1,016.74
GRISWOLD MUSIC BOOSTERS	A la carte items	255.96
HYVEE FOOD STORES INC.	Food	6.49
MARTIN BROTHERS	Food/supplies	14,172.90
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	558.70
	<b>Fund Total:</b>	<b>19,343.75</b>

**TOTAL EXPENDITURES: 222,455.54**